



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, January 17, 2023 ♦ 7:00 pm
Boardroom**

Members: **Trustees:**
Rick Petrella (Chair), Dennis Blake, Dan Dignard, Halaena Buenviaje (Student Trustee), Mark Watson.

Regrets: Carol Luciani

Senior Administration:

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education).

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Blake.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the January 17, 2023 meeting, as amended.

Carried

1.4 Declaration of Interest - Nil

1.5 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting – November 15, 2022

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes from the Special Education Advisory Committee Meeting of November 15, 2022

Carried

4.2 Unapproved Minutes from the Special Education Advisory Committee Meeting – December 20, 2022

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved Minutes from the Special Education Advisory Committee Meeting of December 20, 2022

Carried

4.3 Unapproved Minutes from the Mental Health Steering Committee Meeting – December 8, 2022

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved Minutes from the Mental Health Steering Committee Meeting of December 8, 2022.

Carried

5. Committee and Staff Reports

5.1 Strategic Plan Process

Director McDonald presented the process and timeline for developing the new Strategic Plan for the Brant Haldimand Norfolk Catholic District School Board. The process for the development of the new plan will occur in three different phases: information gathering, review of previous plan and development of new plan and implementation and finally, monitoring of the plan. The aim is reach out to all stakeholders to ask them general questions on what they deem we can do as a system to make the greatest impact on our students. The Committee will be composed of representative stakeholders from all areas of the BHNCDSB community. Once the committee has developed the plan, it will be brought to the Board at the June Board meeting followed by the strategic roll out to the system

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole refers the Strategic Plan Process Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



6. Information and Correspondence

- 6.1 Superintendent Temple presented an update on the Tutoring Support opportunities that were offered between September and December 2022 within the Brant Haldimand Norfolk Catholic District School Board. The primary goals are to offer tutoring that is flexible and accessible for families, covers all grade levels and subject areas, offers in-person as well as virtual opportunities, while engaging community partners. The next steps are to build on support for ESL students, further promote small group in person opportunities at secondary and elementary levels and broaden the use of Knowledgehook for support in numeracy.

Trustee Chop inquired if transportation at the end of the school day was limiting students from participating in the in-person tutoring. Superintendent Temple confirmed that accommodations are being met where requested. Superintendent Temple also noted that most families enjoy the virtual option as they can participate when it works best for them. Trustee Blake inquired about the breakdown of families participating within the multiple geographical locations of the Board. Superintendent Temple is going to report back.

7. NOTICE OF MOTION

- 7.1 Trustee Blake asked that the following Notice of Motion be tabled,

THAT employees of the Brant Haldimand Norfolk Catholic District School Board return to physical workstations as of February 6, 2023.

Trustee Blake asked for an update on employees returning to work post-pandemic, as well as the number of days per week employees are working remotely. Director McDonald confirmed all employees have returned to work since the start of the Covid-19 pandemic. Some employees, depending on the job requirements, are currently working under an operating procedure that was developed during the pandemic. This operating procedure provides eligible employees based on their job requirements, the option of working remotely a maximum of 1-2 days per week. A Remote Work Policy has recently been developed and will be reviewed in February 2023 at Policy Committee.

Both Trustee Blake and Trustee Chopp agreed to table this motion until the next regular Board Meeting on February 28, 2023, after the Remote Work Policy has been reviewed.

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Committee of the Whole tables the Notice of Motion until the next regular Board Meeting on February 28, 2023.

Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Bill Chopp

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried



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9. Report on the In-Camera Session

Moved by: Mark Watson

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Bill Chopp

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the January 17, 2023 meeting.

Carried

Next Meeting: Tuesday, February 21, 2023, 7:00 p.m. – Boardroom